

Tier 2
ORC-2PR_810-D-10
Revision Original
Page 1 of 3

# Environmental Management System

## Procedural Documentation **Mechanical Site Preparation**

### 1.0 Purpose:

To identify methods that ensure that mechanical site preparation operations are in compliance with all relevant environmental legislation.

### 2.0 Scope:

This procedure applies to employees or contractors who plan and conduct mechanical site preparation activities on the Lac Seul Forest.

### 3.0 Responsibilities:

3.1 ORC Silviculture Forester or Designates

3.2 ORC General Manager or Designates

3.3 Mechanical site preparation Contractor

### 4.0 Procedures:

**4.1 ORC Silviculture Forester or Designates** is responsible for ensuring the Mechanical Site preparation areas are compiled and submitted to the OMNRF, through the Annual Work Schedule process.

**4.2 The ORC Silviculture Forester** is responsible for ensuring:

- Implementation of the respective, approved Mechanical Site preparation program;
- Public/stakeholders in proximity to the treatment areas are notified by MNR in accordance with the approved Annual Work Schedule;
- FOIP reports are completed in a timely manner;
- Site preparation records/maps are maintained and the completed program is submitted to the OMNRF, through the Annual Report process.

**4.3 The Mechanical Site Preparation Contractor** is responsible for ensuring:

- All operations are conducted in compliance with the approved Annual Work Schedule, all pertinent legislation and their Contract for Services signed with ORC.
- All operations are conducted in compliance with the ORC EMS requirements.
- Site preparation along water quality AOCs should be run parallel to the waterbody where terrain allows to minimize impacts to the water.

# Environmental Management System

## Procedural Documentation Mechanical Site Preparation

### References

Document / Form	I.D.#

### Revisions

#	Purpose	Prepared by	Approved by	Date
N/A	Original version	EMS Team	Chantal Alkins Certification Coordinator	November 23, 2016
A				
B				
C				
D				
E				